

INSTRUCTIONS FOR COMPLETING COOPERATOR DAILY SURVEY

Hello Fellow Cooperators,

The spring like weather has the birds chirping and turkey hunters getting anxious! If you have documented any notes from prior to today and can fill out the form using your notes please feel free to do so or if not ... just start from today.

Some basic notes: You will see it is an Excel Spreadsheet but before anyone panics ... it is pretty simple ...you are just filling in numbers and a little bit of data. I would like everyone to try to do all this electronically but with a large group, it is probable that we have a broad range of skill levels in working with these things but we can work through it. You all obviously had e-mail so we are off to a good start. Please don't hesitate to call or e-mail me if you have any questions about how it will work.

Step 1: Save the Hunter Coop Survey – Daily Record (Rev 2024) attachment to your own computer as is as a Master Copy. Then save it again with a unique name as your own personal copy.

Step 2: I would suggest you print out at least 2 hard copies of the form and keep a handwritten one or multiple copies (maybe 1 in vehicle and 1 at home or office) that you hand write data in during the season and then compile it all in the spreadsheet periodically before sending to me electronically at the end. It should hopefully all print out on 1 page for you.

Step 3: Fill in your name where it has the line for Cooperator. There is also a line for NWTF member ... no pressure to join and not a requirement to be a cooperator.

Step 4: The codes for what to fill in the different columns are shown at the top of the columns. Please do not deviate from these.

Step 5: Start In cell A14 and start entering data from your scouting and hunting trips. If you are lucky enough to be out there every day and fill all the rows you can start a second one.

Step 6: I will send out another e-mail to the group in mid-June asking everyone to send them back to me.

Step 7: Wait patiently again while I cut and paste everyone's info to a master spreadsheet and do some basic analysis of data.

Step 8: I will send a written report back to everyone that participates so you can compare your own findings to the rest of the state.

Step 9: Bear with me if there are any bugs that need worked out as we are all volunteers learning to do this on our own!

Other comments and FAQ's

- The Column for WMU was intended to be where that day's activity occurred ... not where you live.

- If you are seeing flocks of turkeys ... please only enter data if you have a pretty accurate (if not exact) count on number of birds and can provide a good estimate (if not exact count) on the split between hens and gobblers. For example ... seeing a bunch of turkeys while zooming down the interstate and saying 50 turkeys isn't good enough.

- Please limit data to Pennsylvania only for the multi-state hunters out there. While I wish you the best of luck in your journeys and I'm always curious how green the grass is in other pastures ... it won't help our database.

- Please don't modify the order of the columns or add any columns in the electronic spreadsheet. As important as everyone's data is ... we will not have time to hand enter hundreds of bits of information into a PA Master list at the end of this and we really need to be able to simply copy and paste the data you send back. If you have any things you want to add please send them in a separate e-mail.

- One respondent said they could not open the Excel spreadsheet on their computer. Please let me know if this is a problem for anyone else and I will try to figure out a way around that one.

Hope you have a safe and productive spring,

Jim